

## PRIVATE PARTY INFORMATION

at Sunday Park  
 4602 Millridge Parkway • Midlothian, VA 23112

### ROOMS

#### Garden Pavilion

A private building adjacent to the landscaped garden.

##### Features:

- Private garden patio and waterfront deck
- Private rest rooms
- Handicap accessible
- Floor to ceiling windows
- Round tables with white floorlength linens
- Field stone gas fireplace
- Fully heated and air conditioned

##### Capacity:

- Limited seating hors d'oeuvres event: 150
- Fully seated, plated meal: 120
- Fully seated buffet: 100
- Fully seated with dance area or presentation: 100

##### Capacity with additional tenting

(additional rental fees apply):

- Limited seating hors d'oeuvres event: 250
- Fully seated, plated meal: 180
- Fully seated buffet: 150
- Fully seated with dance area: 180

##### Food and Beverage Purchase Minimum:

- Monday - Friday ending by 3pm: \$2000
- Monday - Thursday evening: \$3000
- Friday and Sunday evening: \$4000
- Saturday - Sunday ending by 2pm: \$2000
- Saturday night [Jan - Mar]: \$4000
- Saturday night [Apr - Dec]: \$6000\*

\*The Garden Pavilion may be reserved for a 3-hour party on a May through December, Saturday evening ninety (90) days in advance. Reservation of a Saturday evening more than 90 days in advance requires payment of a location fee.

Events are 3 hours long. Additional hours are available for \$500/hour.

##### Reservation:

\$500 initial payment and completion of a reservation contract are required to reserve the private room. Events booking less than 60 days in advance pay a deposit of 50% of the estimated total cost.

#### Swift Creek Room

A restaurant dining room.

##### Features:

- Handicap accessible
- Direct access to the outdoor deck
- Floor to ceiling windows
- Gas fireplace
- Built-in drop down screen
- Rectangle tables with woodgrain tops
- Up to 3 hitop cocktail tables with white linens available for heavy hors d'oeuvres events.

##### Capacity:

- Limited seating hors d'oeuvres event: 60
- Fully seated, plated meal: 50
- Fully seated with buffet: 40
- Fully seated with presentation: 40

##### Food and Beverage Purchase Minimum:

- Monday - Thursday evening: \$2000
- Friday-Sunday [May-Dec]: \$3000
- Friday-Sunday evening [Jan - Mar]: \$2500
- Daytime, Mon - Saturday until 3pm: \$1500
- Sunday daytime, ending by 3pm: \$2000

Events are 3 hours long. Additional hours are available for \$300/hour.

##### Reservation:

\$500 initial payment and completion of a reservation contract are required to reserve the private room.

#### Crow's Nest

A second-floor, walk-up dining room.

##### Features:

- Private second-floor deck
- Floor to ceiling windows
- Rectangle tables with woodgrain tops
- Private, built-in bar
- Flat screen TV with AV input

##### Capacity:

- Limited seating hors d'oeuvres event: 40
- Fully seated, plated meal: 30
- Fully seated with presentation: 20

The Crow's Nest is not handicap accessible. All guests must be able to walk up 20 steps to the second floor.

##### Food and Beverage Purchase Minimum:

- 3-hour event, Sunday - Thursday: \$1200
- Friday - Saturday [Jan - Mar]: \$1000
- Friday-Saturday [Apr - Dec]: \$1500
- Daytime, Monday - Sunday until 3pm: \$1000

Events are 3-hours long. Additional hours are available for \$200/hour.

##### Reservation:

\$200 initial payment and completion of a reservation contract are required to reserve the private room.